

## A-B Tech Emergency Assistance Application

This assistance is for sudden and unforeseen circumstances that create a barrier to staying in college or completing a degree or credential. If approved and agreed by the student to process request as a loan, the funds will be paid back through financial aid. Students are NOT required to have financial aid if they are seeking a grant. The grant requirements must be met and certified by the Vice President for Student Services or designee in order to be considered for assistance.

**Student Name:** \_\_\_\_\_ **Student ID #:** \_\_\_\_\_

**Best contact phone number:** \_\_\_\_\_

**Student Email:** \_\_\_\_\_

**All grants listed below require a minimum 2.0 cumulative GPA**

Current cumulative GPA \_\_\_\_\_

**Emergency Assistance Requirements (Maximum amount approved during an academic year: \$250)**

- Must be currently registered and actively participating in classes when asking for assistance.  
Enrolled in \_\_\_\_\_ Program
- Must not have used this grant or loan more than once per calendar year. To be verified by the VPSS Office.

**Hurricane Helene – Disaster Relief Requirements (Maximum amount per semester: \$750)**

- Must be facing unexpected financial hardship due to an unanticipated situation caused by Hurricane Helene.

**Loan Requirements**

- Must have financial aid awarded for the current semester.
- Must be receiving sufficient refund to cover the loan amount below. To be verified by the FA office.
- Must be currently in good academic, disciplinary, and financial aid satisfactory status.

**Finish Line Grant Requirements (Maximum amount per semester: \$1000)**

- Has unforeseen financial hardship
- Completed at least 25% of postsecondary degree/certification
- Cost of attendance not exceeded. To be verified by the FA Office.
- 18 years of age or older and not a dual enrolled high school student

**Select from the following that indicates the highest level of need:**

- Transportation:      Bus Pass
- Groceries/Gas:      Ingles Gift Cards
- Mortgage/Rent:
- Utility Assistance:
- Tuition:
- Other: \_\_\_\_\_

**REASON FOR THE REQUEST (MANDATORY):** Please explain the circumstances of your need and provide specific details for what you are requesting. Include any documentation such as a copy of the bill that will be under review for possible payment.

I agree to use the Emergency Assistance Loan or Grant to reduce the financial strain caused by the above circumstances. If funds are given as a loan, I also agree to sign an agreement that will allow A-B Tech to retrieve the loan amount from my financial aid refund before the remaining is released to me. I understand that if the loan is not returned, my account with A-B Tech will be frozen until the amount is returned. If payment arrangements are not met, I understand my account will be placed with a collection agency and turned over to the N.C. Department of Revenue pursuant to N.C.G.S. 105A, the Set-off Debt Collection Act, for collection. I will be responsible for any collection agency costs or fees incurred in the collection of this account. I attest that the above information is true and realize that providing false information can lead to disciplinary action.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Check should be made payable to: \_\_\_\_\_ Amount: \_\_\_\_\_  
(Check will not be made payable to the student)

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_

Check should be made payable to: \_\_\_\_\_ Amount: \_\_\_\_\_  
(Check will not be made payable to the student.)

Address: \_\_\_\_\_

City: \_\_\_\_\_

Phone: \_\_\_\_\_

### Approval Signatures

\_\_\_\_\_  
Vice President for Student Services or designee Date

\_\_\_\_\_  
Foundation Office Executive (Foundation Funds) Date

### For Office Use Only

Approve: \_\_\_\_\_

Amount: \_\_\_\_\_

Loan: \_\_\_\_\_

Grant: \_\_\_\_\_

Denied: \_\_\_\_\_

Reason for denial: \_\_\_\_\_

#### GL Codes:

Healthcare Professionals 01-132-00-231712-21003 Amount: \_\_\_\_\_

Hurricane Helene – Disaster Relief 01-132-00-231712-21003 Amount: \_\_\_\_\_

Emergency Fund Loan 01-830-00-235000-25044 Amount: \_\_\_\_\_

Student Emergency Fund 09-832-00-235701-25011 Amount: \_\_\_\_\_

Finish Line Grant 11-560-80-560000-50019 Amount: \_\_\_\_\_