Find a Job

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Summary

Resources to help those looking for a job in the community or on the A-B Tech team

Overview

We have many resources available to help our curriculum students find a job through our Career Center.

Look for/Post a Job

We use an online tool called Career Coach where local employers can post jobs they are looking to fill. Please follow the steps below to create an Employer account.

- 1. Go to employers.emsicc.com/abtech/signup.
- 2. Enter your information on the white "Sign Up" panel on the right.
- 3. Check the box acknowledging you have read the privacy policy.

4. Click "Create Account."

After your account has been submitted and approved, you will be able to

submit job postings.

Below is a link to the front-facing part of Career Coach where

students/members of the public can search through job postings.

Career Coach: Current Job Postings

Work at A-B Tech

If you want to apply for a job at A-B Tech, go to abtcc.peopleadmin.com to search for faculty/staff positions as well as to manage your employment applications. You may also wish to contact our Human Resources Department

at:

Phone: (828) 398-7114

Fax: (828) 232-5004

Email: hr@abtech.edu

Other Job Resources

• The Skills Training Employment Program (STEP) is a resource for job seekers. See abtech.edu/step for their services, location, and hours of

operation. The STEP Career Resource Center can help with job

searches, resumes/cover letters, registering for short-term training at A-B Tech, expanding your local network, and much more. For more information, contact Helen Jenny at helenjenny@abtech.edu.

Madison County residents can contact our <u>NCWorks Career</u>
<u>Center—Madison</u> in the Ramsey Building at <u>(828) 782-2632</u>.

There are also resources available through our <u>Small Business Center</u> and <u>Career Center</u>, including help with your <u>Resume and Interview Preparation</u>.

Key Words: job board, joblink, a-b tech human resources, career center, find a job, post a job, employment

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