

# Tuition Receipt

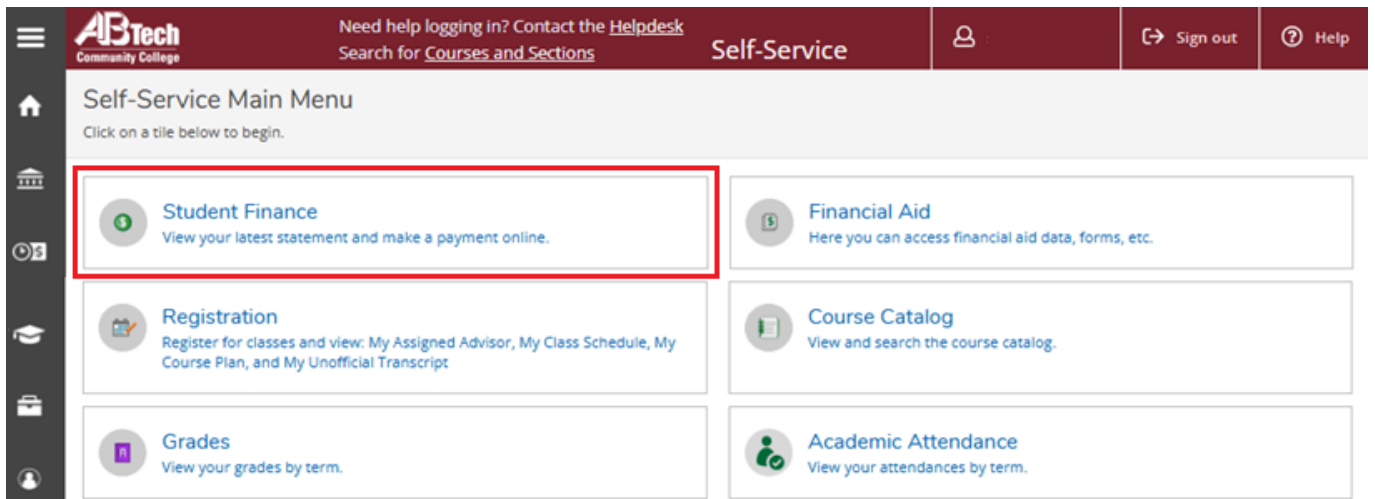
## Summary

How to obtain a tuition receipt

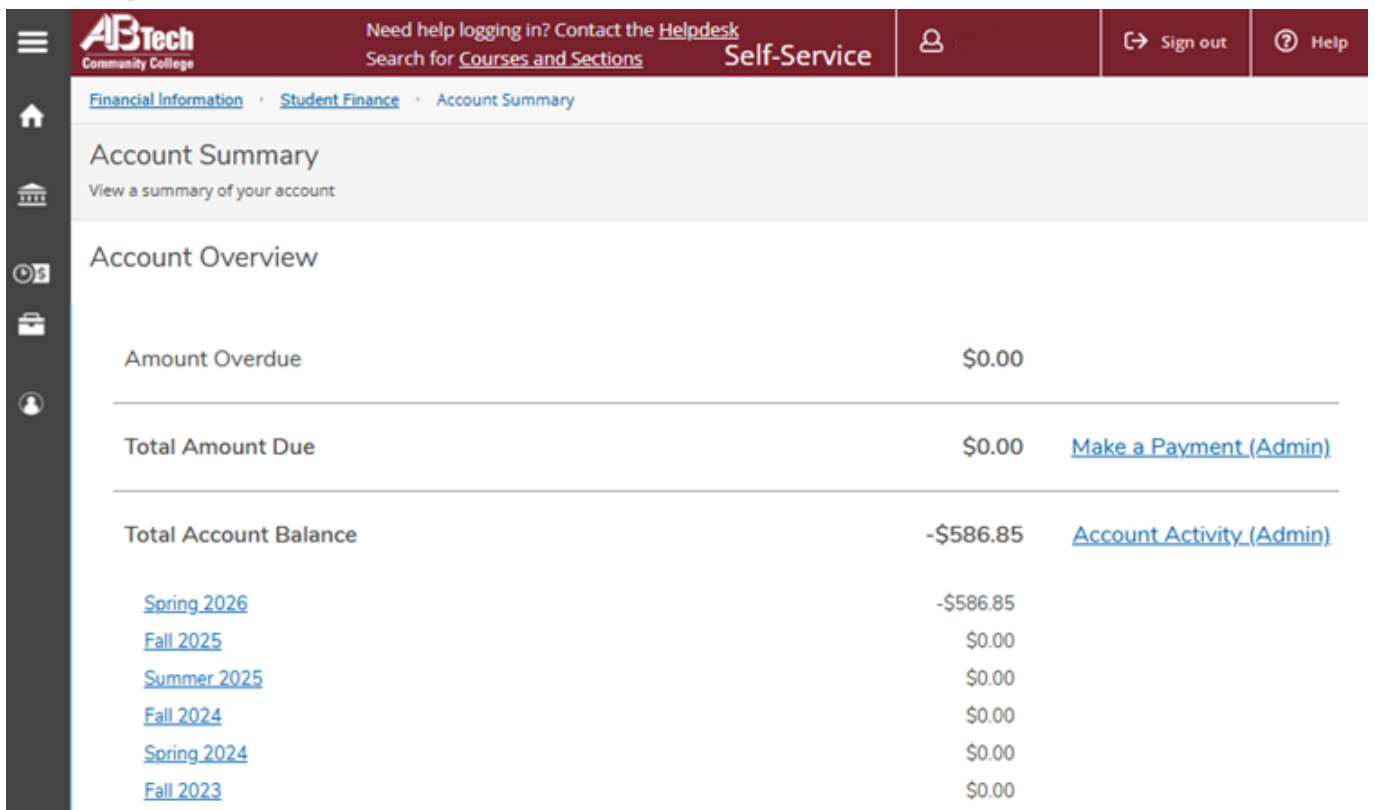
## Instructions

You can view any past or present tuition charges and payments in Self-Service.

1. Go to [abtech.edu](http://abtech.edu), select "Online Services" in the upper-right corner, and select "Self-Service."
2. If you are already logged into your student email, you will already be logged in to Self-Service through Single Sign-On (SSO). If you are not logged in to your A-B Tech Microsoft Account, you will be prompted to log in through Microsoft.
3. Click on the "Student Finance" tile on the Self-Service homepage.



4. Click on the semester you wish to view under the "Total Account Balance" heading.



5. On the next page, you will see a "View Statement" link on the right side of the screen. If you click this link, a PDF will generate with a statement of your charges, payments, and any other account activity for the selected semester.

Need help logging in? Contact the [Helpdesk](#)  
Search for [Courses and Sections](#)

Self-Service Sign out Help

Financial Information · Student Finance · Account Activity

### Account Activity

View your Financial Activity

Term: Spring 2026 - Balance: -\$586.85 [View Statement](#)

Charges \$337.15 - Financial Aid \$924.00 = Balance -\$586.85

[Collapse All](#)

Charges	\$337.15	▼
Financial Aid	\$924.00	▼
Balance	-\$586.85	

© 2000-2026 Ellucian Company L.P. and its affiliates. All rights reserved. [Privacy](#)

Tuition receipts are also emailed to your student email address after a tuition payment is made. If you need an official tuition receipt for a third-party payment, please contact the [Business Office](#) for a [Registration Statement](#).

## Receipt for Books

If you bought books with financial aid, you can expand the "Financial Aid" tab in Self-Service to view these charges on your "Account Activity" screen (see screenshot above). Since the [1098-T form](#) does not include book purchases (only tuition), this may be helpful when you file your taxes.

If you paid for books out of pocket, A-B Tech will not have a record of your

purchase. You can try searching your credit card or bank statements to see how much you spent on books.

**Key Words:** tuition, receipt, tuition receipt, bill, billing, pay, payment, payments

Online URL: <https://info.abtech.edu/article.php?id=203>