Frequently Asked Questions

Summary

Most frequently asked questions with associated links

Below is a list of our most frequently asked questions, arranged by topic. Click on a question below to get the answer.

New Student Enrollment (Curriculum)

- How do I **enroll at A-B Tech** to take a class for college credit or enter a program of study?
- After applying to A-B Tech, what are my **next steps**?
- How can I **meet with an academic advisor**?
- How do I complete a **New Student Orientation**?
- Do I need to take a **New Student Orientation**?
- How do I enroll in a Selective/Limited admissions program?
- How do I schedule a **campus tour**?
- Whom can I **contact** to walk me through the enrollment steps?

Dates/Deadlines

- When can I **start registering**?
- When will I get my financial aid **refund**?
- When is the **deadline to drop/withdraw**?
- When does the [X] **semester start/end**?
- When is the **deadline to pay**?
- When is the **deadline to register**?

Financial Aid

- What's the **status** of my financial aid?
- How do I **apply** for financial aid?
- When is the **deadline** to apply for financial aid?
- When will I get my financial aid **refund**?
- How do I apply for **loans**?
- How do I apply for **scholarships**?
- Why do I need a **BankMobile debit card**?
- How do I **contact** the Financial Aid Office?
- Why is my financial aid **suspended**?
- Do you have a child care center? Is there childcare financial assistance available?

Technical/Computer Issues

- I can't log in to one of my student accounts (Self-Service/Moodle/Email).
- Why isn't my **class in Moodle**?
- Whom can I **contact** for technical assistance?
- Where can I find help navigating Self-Service?

Continuing Education (Non-Credit Classes)

- **How do I sign up** for a Continuing Education class?
- Where can I **view class offerings** for Continuing Education?
- How can I get a **printed Continuing Education catalog** by mail**.**

Career/Academic Planning

- I can't decide **what academic program to enter**. Whom can I contact for help?
- What is **FOCUS 2** and how do I log in?
- I need **help finding a job**. Can A-B Tech help?

Transcripts

- How do I get my **A-B Tech transcript** sent to another school?
- How do I get my **transcript from another school** sent to A-B Tech?

Programs/Classes

- Where can I find more information about a **specific program**?
- When will a **specific class** be offered?
- How do I apply for a Selective/Limited admissions program?
- Where can I view **current class offerings**?
- How do I **take a single class** for college credit?
- How do I take a single **Continuing Education (non-credit)** class?
- When is the next **CNA (Nurse Aide 1)** class?

Paying for Classes

- How do I **pay for classes**?
- When is the **deadline** to pay?
- How do I set up a **payment plan**?

Services to the Community

- How do I make an appointment with the **Dental Clinic**?
- How do I make an appointment with the **Cosmetology Spa/Salon**?
- **How do I make an appointment to have an ultrasound?**

Contact Information

- How do I **contact A-B Tech**?
- Where can I find contact information for a **specific A-B Tech employee**?
- Where can I find contact information for a **specific A-B Tech department**?

Books

- Where can I view the **books needed for my class**?
- Where can I **buy textbooks**?
- How do I **charge books to financial aid**?

- Can I **order books online** from the Bookstore?

Placement Testing

- **Do I need to take** the placement test?
- How do I **sign up** for a placement test?
- How do I **send test scores to A-B Tech**?
- How do I **send test scores from A-B Tech** to another school?

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