Change Emergency Contact Information

Summary

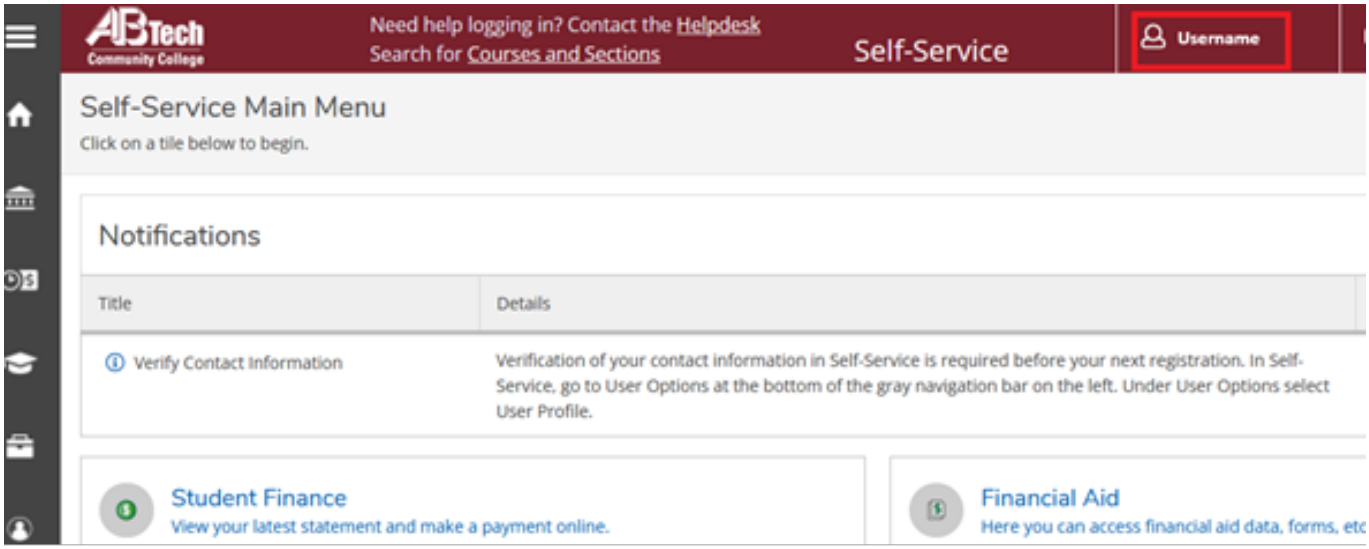
How to change your emergency contact information

Instructions

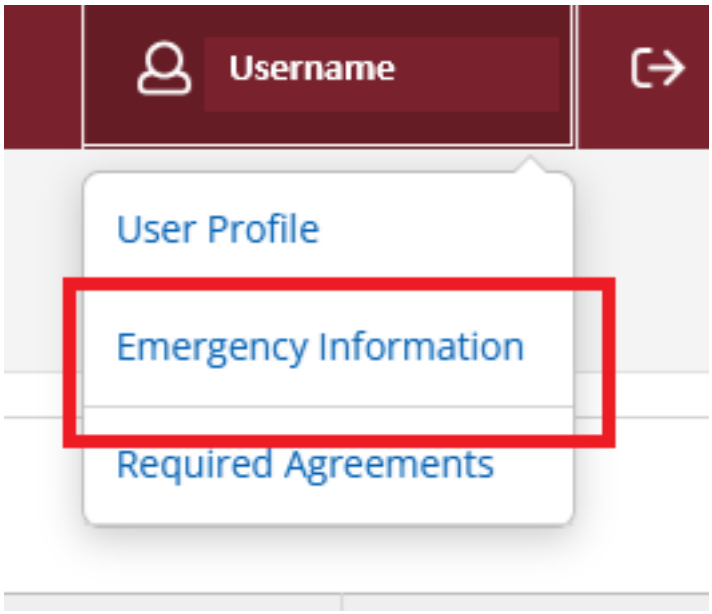
If you want to change your emergency contact information, please follow the instructions below.

1. Log in to Self Service.

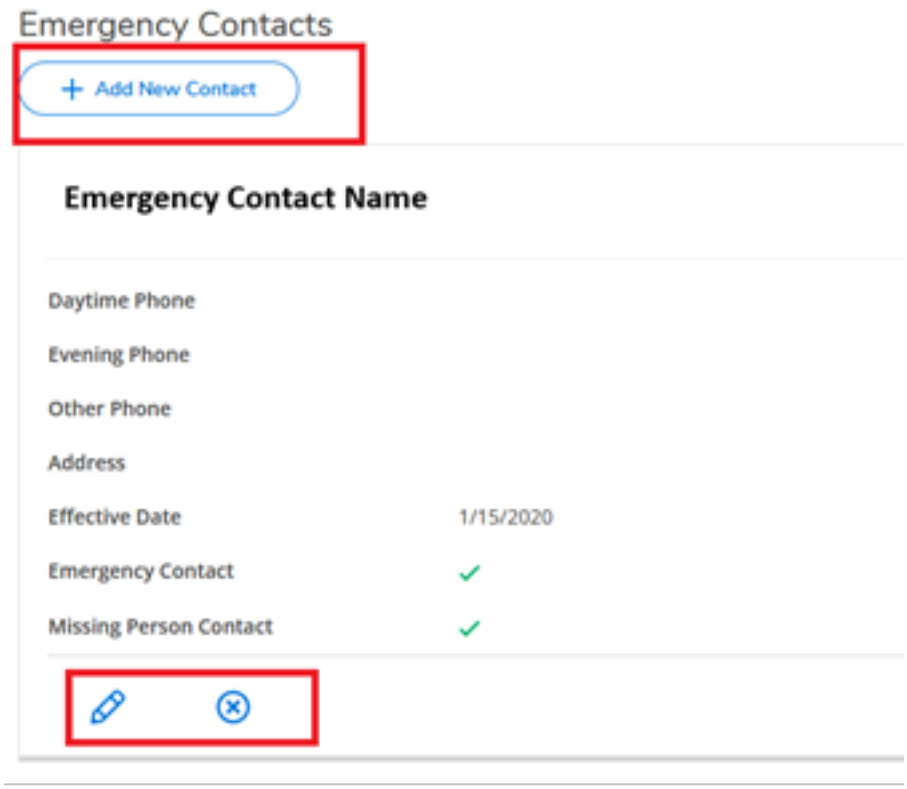
2. Click your username in the upper right corner.



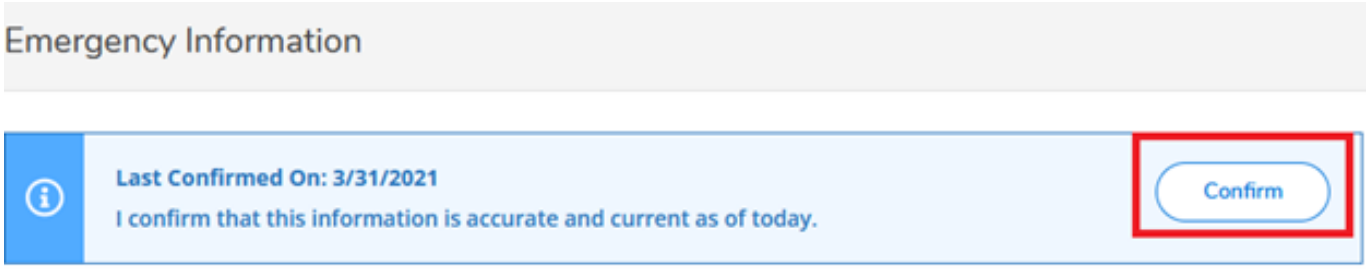
3. Click on "Emergency Information."



4. Here you can update Emergency Contact information by adding new contacts and updating or deleting existing contacts.



5. Once your emergency contacts are up-to-date, please confirm your contacts by clicking "Confirm" at the top of the page.



Key Words: emergency, contact, Self-Service

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