Student Finance Self-Service

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Summary

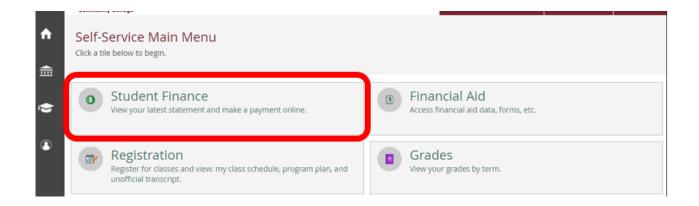
Step-by-step instructions for looking up your account balance and transaction history in Student Finance Self-Service

Financial Aid and Tuition Charges

If you already have a financial aid award, you can view how much of your tuition charges are anticipated to be covered by your financial aid by logging in to your Self-Service account and clicking on the "Student Finance" tile. Detailed instructions are available below.

Detailed Instructions

- 1. Go to <u>abtech.edu</u>, select "Online Services" in the upper-right corner, and select "Self-Service."
- 2. Log in using the same A-B Tech student email and password.
- 3. Click on the "Student Finance" tile on the Self-Service Main Menu.



- 4. Click on the red hyperlink for the semester you wish to view.
- 5. If the balance circle amount has a minus (-) sign, that is a *tentative estimate* of what will be refunded to you by the end of the semester. Any changes to your enrollment status can change your financial aid, and many students receive <u>refunds in multiple disbursements</u> at different points in the semester.
- 6. Under the balance circle, click on the headings for more information about "Charges," "Financial Aid," "Payments," and "Refunds" (if applicable).
- 7. If you do not see a heading for "Financial Aid" or if you would like to view your financial aid award letter, click on the home icon in the upper-left corner of Self-Service and then click on the tile that says, "Financial Aid." For more information about checking the status of your financial aid, refer to "Financial Aid Self-Service."

Key Words: financial aid, tuition balance, registration statement	
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