

Registrar's Office

Records and Registration Office

Summary

Services and contact information for the Records and Registration Office, also called the Registrar's Office

Overview

The Records and Registration Department/Registrar's Office assists curriculum (classes for college credit) students, faculty, and staff with a variety of services related to student records, class registration, class drops/withdrawals, college transcripts, graduation, grading, attendance, and more.

Services Offered

- Student Privacy Information and Resources
- Change of Name or Address
- Grading System
- Drop a Class
- Withdraw From a Class
- Graduation
- Order Official Transcript

- [View Unofficial Transcript](#)

Contact Information

Location: K. Ray Bailey Student Services Building, Room 042 (building #5 on the [campus map](#))

Mailing Address:

Office of Records and Registration
340 Victoria Road
Asheville, NC 28801

Email: registrar@abtech.edu

Phone: [828-398-7900](tel:828-398-7900) (Information Center)

Online URL: <https://info.abtech.edu/article.php?id=526>

