

# Grade Scales and Codes

## Summary

Overview of grade codes and the College's grading system

## Final Grades

Final grades are issued at the end of the term based on the criteria outlined in the course syllabus. If you want to contest a grade, you must do so within three weeks after the grade is awarded. A grade cannot be changed after this period without approval by the department chair and the division dean.

Information about how repeating a course will impact your GPA and transcript can be found in our catalog.

A breakdown of the College's grading system can also be found in the Student Handbook, page 31.

## Grading System

Most programs use the following grade-point scale:

Letter Grade

A

Numerical Range

90–100

Performance

Excellent academic performance, consistent

Letter Grade	Numerical Range	Performance
<b>B</b>	80–89	Good academic performance, high-level mastery of course content.
<b>C</b>	70–79	Average academic performance.
<b>D</b>	60–69	Marginal academic performance, poor mastery of course content.
<b>F</b>	0–59	Very poor performance, demonstration of even minimal mastery of course content, did not complete the minimum requirements for the course outlined in the course syllabus.

## Seven-Point Scale

Several Selective and Limited Allied Health programs use a seven-point grading scale.

Letter Grade   Numerical  
Range

<b>A</b>	93–100
<b>B</b>	86–93
<b>C</b>	77–85
<b>D</b>	70–76
<b>F</b>	0–69

The table below lists all **Selective Allied Health** programs that use the seven-point grading scale.

Program	Uses Seven-Point Scale
Dental Hygiene and Dental Assisting	Yes, in specific courses*
Medical Laboratory Technology	Yes
Medical Sonography	Yes
Radiography	Yes
Veterinary Medical Technology	Yes, in specific courses*

\*Please refer to your course syllabus to determine if it uses a seven-point grading scale.

## Other Grade Codes

Grade Code	Meaning	Description
I	Incomplete	Assigned when complete work is not submitted for examination because of other reasons

Grade Code	Meaning	Description
P	Proficiency	Proficiency does not affect quality point
R	Retake	Proficiency not assigned. Class must be completed to affect quality
U	Unofficial Withdrawal (penalty)	Applies to courses with a grade of "P" only. Assigned when student fails to follow the College withdrawal policy. Withdrawal decisions are dropped from the record for absences. The student receives an "F" grade and receives a quality point
W	Official Withdrawal (no penalty)	Assigned when student withdraws from the course

Grade Code	Meaning	Description
		OFFICIALLY will not affect Official withdrawal after the 75 percent semester or term the official College for exceptional emergencies. circumstances from all courses emergency withdrawal from the Vice Services.
Y	Audit	Assigned when <u>the student is not enrolled in a course</u> . This is the student has Request for Audit & Registration.

**Key Words:** grade, grades, grading system, grade codes, incompletes, scale, grade curve

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